

VIT/R&D/Policy/Revision-1

RESEARCH PROMOTION POLICY

1. PREAMBLE

To the pursuit of quality in research in the field of Engineering and Technology by inculcating research and development culture among the faculty and students, the institute has framed the research promotion policy.

2. OBJECTIVES

- To create an excellent research ambiance and infrastructure for multidisciplinary research with various domains through interdepartmental and inter-institutional collaborative research.
- To encourages inter, multi and transdisciplinary research carried out by the faculty, students, either individually or in a group.
- To publish papers in journals of international repute, file patents
- To continuously monitor the research outputs for ensuring quality
- To create quality human resources for scientific research
- To recognize both faculty and students on their research output by a research award

3. RESEARCH PROMOTION SCHEMES

- The institute recognizes the research carried out by its faculty members and research students by providing incentives for publishing papers, contribution to h-index through citations, funded projects, and patents.
- Partial financial support is given to faculty members who like to publish their work in Open Access Journals.
- The funding will be allocated as per the R&D sanctioned budget of the respective academic year.

Category I: Publications

1) Journal Publications:

- a. Paper published in a refereed journal with UGC approved/ISBN/ISSN No.
 - b. Paper published in Journal indexed by Scopus/Web of Science / SCI / ABDC / FT45
 - c. Open Access Journals
- The order of authors/contributors in the work to be published should be strictly decided by the level of contribution by the individual. The first author/inventor must be the one contributing most for a particular work.
 - In case the work to be published is based on the student project, the name of the student(s) should be first.
 - The affiliation to the department and institution is mandatory and should be clearly mentioned. This is also applicable to faculty who are pursuing PhD at other research centers.
 - Financial support for the open access fee is open to all the faculty members.
 - Only quality of journal based on factors like Scholarly journals vs. popular and peer review, Journal indexing, Circulation count, Acceptance rate, Editor and editorial board etc.
 - VIT shall pay a maximum of 30% of open access fee or up to a maximum of INR 10,000/- per publication, whichever is less.

2.Conferences/ Seminars/ Workshops

- Faculty members are eligible to get financial assistance of INR 20,000 for attending Conferences within India once in a year.
- Faculty members are eligible to get financial assistance up to INR 1,00,000/- for attending Conferences abroad. The Claim can be made once in two years by a faculty member.
- A faculty member can claim only if he/she is a presenter/first author, provided no other agency had given financial help for the same. No financial assistance to faculty, for chairing a session or attending the conference.
- A faculty member can claim part funding by institute if required by funding agency only if he/she is a presenter/first author.
- To encourage students for paper publication, a reimbursement of INR 15,000 per title shall be provided once in a year.

- Students should have prior approval from HOD for financial assistance to publish paper.
- For quality measure the paper should be checked for plagiarism and also the quality of conference.
- The review report of paper needs to be submitted to HOD for approval.
- The first author should be a student to claim reimbursement for publication by students.

3.Books/Chapter:

- Textbooks, edited books or book chapters published by reputed publishers with ISBN number only are eligible. Publishers should be like Taylor & Francis, Wiley etc.
- The work to be published, along with the project reports prepared by the faculty and students, must be original. In view of this, the work to be published must be submitted for plagiarism check with Turnitin.

4.For Workshops/Training:

The institute will provide financial assistance for the faculty members and students (subject to approval) to attend the workshops/STTPs/FDPs/training programs. The amount will be decided by the committee on case-to-case basis.

5.Seed Money For Faculty Members

- A grant of the research seed money will be given to the full-time faculty members of VIT, who have submitted project proposals for funding.
- The call for research proposals would be made by R&D committee, in the month of July every year.
- All proposals received would be evaluated for their quality by a committee headed by Director, Sponsored Research and recommended applicants will receive the seed grant.
- The Project period is one year from the date of sanction and is expected to be conducted by the faculty member himself or herself. Hence no manpower would be supported in the Grant.
- Faculty Member shall submit the report of the research done.

Category II: Funded Project

6) Funded Project:

- The institute encourages faculty members to apply for projects and FDPs funded by the external funding agencies like AICTE, DRDO, DST, etc.
 - i) Both PI and Co-PI are together eligible for a cash award of 1% of the total funding received per project.
 - ii) For a funded project, cash award can be claimed only once and certificate of appreciation will be given at the end of the project.

Category III: Institute Ph.D. Candidates

- Faculty members will be allowed to pursue the PhD in an academic year. Such faculty members must obtain the necessary permissions well in advance.

Category IV: Professional bodies

- Faculty members are encouraged to join the membership of professional bodies like (Life/Yearly) ISTE, IEEE, IETE, ISA, CSI, etc. VIT shall pay 50% of the total registration fees once in a lifetime upto a maximum of INR10,000

Category V: Ethics

- The maximum allowed similarity index for each category Journal Paper, Conference Paper, Patents and Copyrights Maximum allowed Similarity Index in Turnitin is 15% and maximum 10% from the single source.

Category VI: Competition

- Students are encouraged to participate in various competitions and are eligible for financial assistance. Every student participant will receive a maximum of INR 10,000.